The Unite Program
empowers unit
commanders
to create new
opportunities for
recreational and
cohesive activities
to strengthen
the bond
between members
within the unit.



## **PROGRAM**

Venus M. Zahiri Community Cohesion Coordinator 478-926-9640

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## HOST YOUR UNITE EVENT IN 4 EASY STEPS

- COMPLETE THE POC
  APPOINTMENT LETTER
  Commanders/ Directors will appoint a
  unit POC, in writing, to the UNITE
  Community Cohesion Coordinator (C3).
- 2 EVENT PROPOSAL
  Collaborate with your installation C3
  to brainstorm event ideas and submit
  the event proposal form.

Event approval may take up to 7 business days.

Your event must include cohesive activities, with no exceptions.

PLAN, COORDINATE, ORDER AND EXECUTE YOUR SQUADRON EVENT

For all payments, reach out to C3. 889s are required for all off-base vendors.

SUBMIT AFTER ACTION REPORT
Have Fun, Take Photos at Your Event,
provide detailed after-action
information to improve the program.

\*UNITE is not authorized for training, awards ceremonies/ anniversary/ Retirements celebration or briefings, Holiday parties, Ball Banquets, Eating Events or purchase of alcohol.