

MEMORANDUM FOR 78 FSS/FSR

Date _____

FROM: _____

SUBJECT: Letter of understanding Notice of personal responsibility

FOR

1. In accordance with AFI 34-223, para. 9.2, Provide certification to FSS/FSR indicating that PO members have been notified and understand their personal financial liability for obligations of the PO, as provided by law.
2. We, the members of _____, have read and understand the terms of our constitution and by-laws.
3. We understand that we are a special interest group acting exclusively outside the scope of any official capacity as officers, employees or agents of the federal government. We understand that _____ is not a federal entity and that ***we the members are personally liable for any and all issues that can or may arise.*** In no way is the federal government responsible and/or liable.
4. If at any time, the club's officers change or the membership votes to discontinue our organization, I will immediately notify the 78th Forces Support Squadron.

President